

Volunteer at the Child Development Centre

Subcommittees Volunteers

The CDC subcommittees are chaired by different board members, but all the subcommittees are allowed to co-opt suitably qualified or experienced volunteers.

- Finance Subcommittee
- Development Subcommittee
- Fundraising Subcommittee
- Service Quality Standard Subcommittee

Working in the Playroom

- Working with Children on computers.
- Working in the lunch club and assist feeding/eating programs.
- Support class teachers in the playroom .

Computer and IT

- Assist CDC with refining and updating our web site. (IT skills required)
- Assist with research into improving community development & non-profit partnerships.

Fundraising

- Attend fairs to help man the booths.
- One day on site support.
- Chair or lead a fundraising event(s).
- Help with events.

Administration

- Provide assistance with sourcing and procurement.

Writing and Research

- Assist with translating materials into Chinese.
- Assist with writing grants and funding applications.

How You Can Help?

The CDC can offer two types of volunteer opportunities. Either short term, where volunteers would help with ad hoc events, fairs or training/seminars; or long term, requiring a commitment over a period of weeks or months to ongoing projects.

All volunteers would have an introduction phase to familiarize yourselves to the nature of our work and our goals.

Human Resources

- Leadership development for staff members.
- Improve management skills of staff members.
- Facilitate staff retreats.
- Assist CDC in refining HR processes, workflow, staff incentive/retention programs.



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